

Liquidlogic

Becoming Looked After

LCS



Sandwell
Children's Trust

Place into Accommodation

Start (Assi

Started the Place into Accommodation from the outcomes (Resp: Social Worker)

Confirm Cancel

Place into Accommodation - You must confirm th

John Morgan Place into Accommodation (As

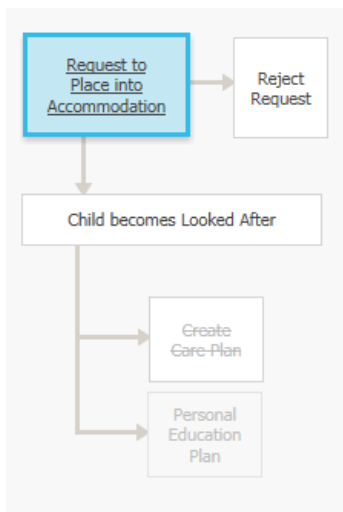
Date of Initiation or Completion:

Today's Date

Other Date: (reset)

Reason for Decision: (reset)

Click Confirm, ensure that you back date if you are inputting retrospectively



Active Task: Tanya Sandhu (Reassign) Started: 17-Aug-2018 Due: 20-Aug-2018

Place into Accommodation Task Details No Other Children ▼

Record Details:

The Assessment Assigned to Assessor [CLA Request for Child to be Looked After](#) (Copy Forward) [Print] Tanya Sandhu (17-Aug-2018)

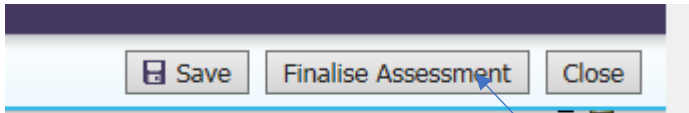
Assessment Summary

Suggested Outcomes Child Becomes Looked After Reject request

Reasons for these Suggested Outcomes

Back to: Child In Need - Active Child's Plan

Social Worker to completed the Request form to BLA



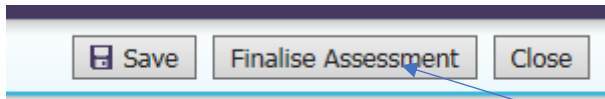
Once social worker has completed the form Save and Finalise Assessment

● This Assessment has been sent to Rachel Stringer for authorisation. ([Bypass Authorisation](#))

Record Details:

The Assessment [CLA Request for Child to be Looked After](#) (Assigned to Rachel Stringer) [Print]
Assessor Tanya Sandhu (17-Aug-2018 to 17-Aug-2018)
Assigned to Reviewer Rachel Stringer (17-Aug-2018)

Form then goes to manager for authorisation



Manager to review form and Save and Finalise Assessment

Assessment Authorisation Stage: Review the completed Assessment and amend if applicable. Once satisfied finalise

[Authorise](#) [Approve and pass to Group Head for Authorisation](#) [Request Further Information](#)

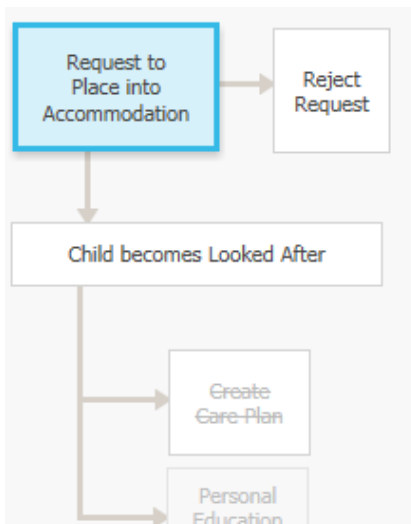
▶ [View CLA Request for Child to be Looked After by Tanya Sandhu \(LCS\) - LCS \(Awaiting Authorisation\)](#) ▶ [Amend](#)

Record Details:

The Assessment
Assessor
Reviewer

[CLA Request for Child to be Looked After](#) (Session Finalised) [Print]
 Tanya Sandhu (17-Aug-2018 to 17-Aug-2018)
 Tanya Sandhu (17-Aug-2018 to 17-Aug-2018)

Click Authorise and pass to Group Head for Authorisation
(Clicking the Authorise button does the same thing)



Active Task: Tanya Sandhu (Reassign) **Started:** 17-Aug-2018

[Place into Accommodation](#) [Task Details](#) [No Other Ch](#)

[Assign](#)

● **Please choose the group head to approve this request**

Independent Reviewing Officer Tanya Sandhu



Other...

▶ [Create New Professional Involvement...](#)


Select Group Head to assign task to, then click Assign

Assign

● Please choose the group head to approve this re

- Independent Reviewing Officer  Tanya Sandhu
- Other...**  Rachel Stringer ✘
- ▶ Create New Professional Involvement...

Click Assign

 Save

Finalise Assessment

Close

GH to review request for placement form, Save and Finalise Assessment

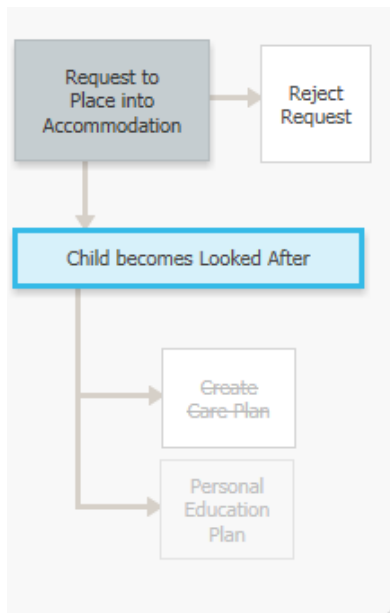
Assessment Authorisation Stage: Review the completed

Authorise

Request Further Information

GH to Authorise or send back for further information

▶ View CLA Request for Child to be Looked After by Tanya San



Child becomes Looked After

Reason: Test
 Active Task: **Tanya Sandhu** (Reassign) Started: 17-Aug-2018

Child becomes Looked After | Task Details | No Other Children

Progress to Looked After | Cancel CLA

Starting Episode of Care

- Draft Care Plan
- Plan Summary
- PEPs
- Health Assessments
- Period of Care

Period of Care (Draft)

Started On: 17-Aug-2018

Notes

Update Period of Care

Legal Status

No Active Legal Statuses

Create a Proposed Legal Status

The Child becomes Looked After task is allocated to the Allocated Social Worker.

Social Worker to Update the Period of Care and Create a Propose Legal Status.

▶ Create a Draft Placement Plan

Social Worker to click on Create a Draft Placement Plan

Message from webpage

ⓘ A Placement Plan will now be created from within which you will be able to create the placement. Are you sure you want to proceed?

OK | Cancel

Click Ok

- Print
- Placement Pla...
- Placement D...
- Provision of L...
- Assessment o...
- Placement wi...
- Placement Ro...
- Emotional an...
- Safeguarding
- Health
- Education / T...
- Family and S...
- Identity and...
- Self-Care Skil...
- Agreements f...
- Summary
- Attachments...

Placement Plan

A Placement Plan should be completed for all children and young people looked after away from home, including those receiving short break care. It may also be used for children and young people receiving regular day care services and support foster care which does not include overnight stays.

The Placement Plan details the arrangements for meeting a child or young person's needs where responsibilities are divided between a number of people.

Placement Plan Dates

Date Referral Received

Placement Plan Commenced

Placement Plan Completed

Child / Young Person's Current Legal Status

Type of Placement Fostering Services Children's Homes Other

If "Other", please specify

Social Worker to complete Placement Plan. Social Worker will not be able to finalise the plan until the part by Family Placements Team has been completed and finalised.

Placement Details part of the form will go to the Family Placement Team to complete. Family placements Team need to complete this part of the form and then Finalise their part to ensure the Social

Placement Details

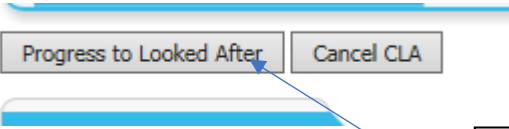
To be completed by Foster Carer Team

Placement Start Date

Does the placement have any additional records that contribute to this plan? If so what are they and what is the process for reviewing and agreeing the content with the child, parent, social worker, carers and IRO
e.g. Risk Assessment, Internal Placement Plans, Behavioural plans

▶ Add/View Statutory Visit Rules for Placement

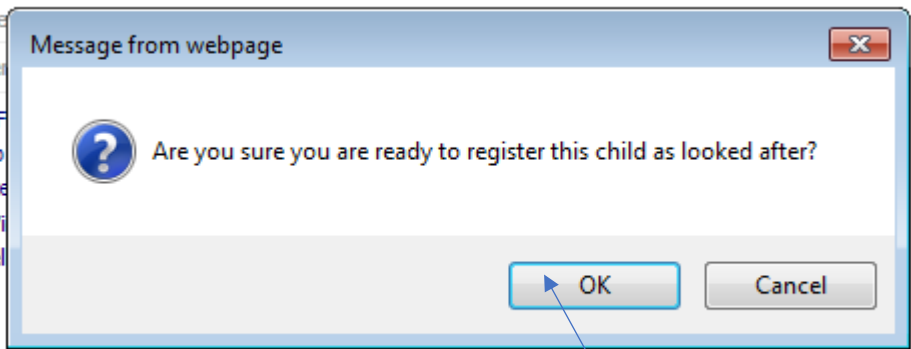
SW to add the Statutory Visit Rules for Placement



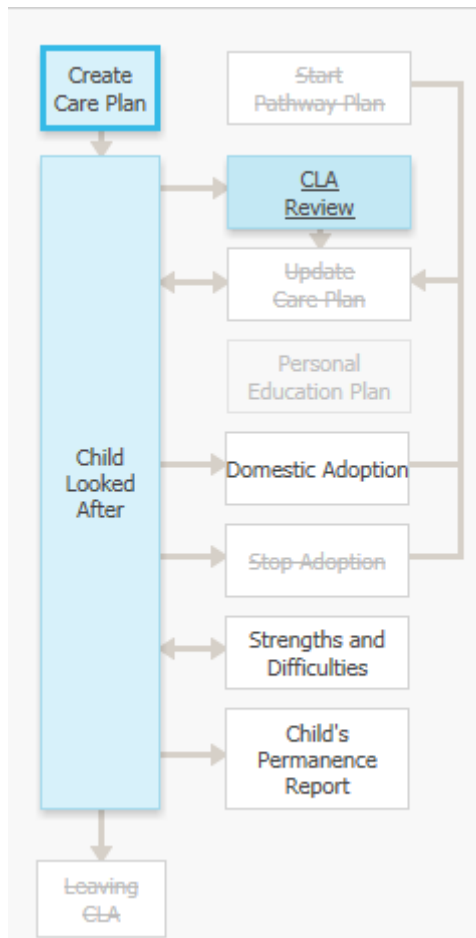
Social Worker to click Progress to Looked After

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pdate
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OLDBURY



Click OK



This will then open up the CLA module to continue work